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Lisa Bolton, Vice President, CWA-T&T

Re: 2018 Scheduled Legacy T - AT&T Occupational Represented VTP/Surplus Declaration Windows

Dear Lisa,

The following represents the currently scheduled VTP/Surplus declaration windows for represented occupational employees for the year 2018. As you know, these windows are established routinely and may not be an all-inclusive list of potential declarations.

	Declaration Date	VTP Off Payroll Date	Surplus Off Payroll Date
1 st Quarter	12/15/2017	01/19/18	02/23/18
2 nd Quarter	03/15/18	04/20/18	05/18/18
3 rd Quarter	06/15/18	07/20/18	08/24/18
4 th Quarter	09/14/18	10/19/18	11/16/18

Should you have any questions, please call me.

Regards,